



Academic Integrity Policy
STATEMENT OF UNDERSTANDING

Summary of events: (to be completed by faculty member; additional pages may be attached)

I met with the chairperson/supervisor of the _____ Department/Program on _____ to discuss the alleged academic dishonesty incident on _____.

Student statement of agreement – please initial below:

- I agree with the faculty member’s summary of the events.
I disagree with the faculty member’s summary of the events.

Student statement of clarification regarding penalty for offense: (complete and initial those that apply)

- I understand that because I violated the academic integrity policy, I will receive a grade of _____ for this _____ (course) and this counts as one incident of academic dishonesty.
I understand that I may withdraw from this course,*but this withdrawal counts as one attempt towards successfully passing the course according to the Repeating Courses Policy. *Ability to withdraw from a course is dependent upon meeting the published deadlines for withdrawal.
I understand that this incident will be reported to Student Judicial Affairs.
I understand that if I have cheated previously in courses, the college can apply additional sanctions, according to the Student Code of Conduct.

By signing this “Statement of Understanding,” I agree that I met with the chairperson/supervisor, and that he/she has reviewed the incident and the procedure with me. My signature does not necessarily indicate that I agree with the department’s decision.

Student name (print)

Student ID number

Student signature

Date

- Student met with the chair/supervisor, but refused to sign.

Faculty member (print)

Faculty member (signature)

Date

Chairperson/Supervisor (print)

Chairperson/Supervisor (signature)

Date

Attached is the evidence supporting a finding of academic dishonesty: (Describe the attached documents)

Routing:

The Department Chair will forward an electronic copy of the signed document and all supporting documentation to the Student Judicial Affairs Office, with copies to the (1) student, (2) department file, and (3) division dean.

Approved by Instructional Council March 2011